



POLICY 1.1 (NAG 1)

CURRICULUM DELIVERY POLICY

Rationale:

The effective delivery of teaching and learning programmes that is consistent with National Curriculum Statements is our core business. The prime focus of the BOT, school staff and the School Community, is to foster student achievement, and to encourage each student to reach their full potential.

Objectives:

1 *The New Zealand Curriculum* is the statement of official policy relating to teaching and learning at Tokomaru School.

2. The fundamental principles, as detailed in *The New Zealand Curriculum* will underpin and guide the design, practice and evaluation of curriculum at every stage

3. To give priority to student achievement in literacy and numeracy, especially in Years 1-4

4 Through a range of assessment practices, gather information that is sufficiently comprehensive to enable the progress and achievement of students to be evaluated and reported on against National Standards. Priority will be given to achievement in literacy and numeracy.

5. To identify students and groups of students who are not achieving or at risk of not achieving the National Standard, and those with special needs in their education. As well as identifying students who fall into the gifted and talented spectrum.

6. To develop teaching and learning approaches that consistently have a positive impact on student learning, as detailed in research will be promoted. Evidence tells us that students learn best when teachers:

- create a supportive learning environment;
- encourage reflective thought and action;
- enhance the relevance of new learning;
- facilitate shared learning;
- make connections to prior learning and experience;
- provide sufficient opportunities to learn;
- inquire into the teaching–learning relationship.

7. The *values, key competencies, and learning areas* will provide the basis for teaching and learning across the school.

8. The school curriculum will be dynamic, regularly built on and reviewed. It will reflect and be responsive to:

- on-going priorities as outlined in the National Administration Guidelines, as well as our school charter;
- current priorities identified through self-review;
- classroom evidence based needs; and
- the teachable moment.

Procedures:

Curriculum Reporting. The Principal will report to the BOT, on the following:

- a. The student achievement results, in relation to National Standards and targets set in the charter, including achievement and progress of Maori students.
- b. How the individual needs of students are being addressed, especially those in need of extension, and those in need of extra support in their learning (Target Students).
- c. Any special resources required for the delivery of the curriculum. Staffing. The Principal will be responsible for the allocation of staff and teaching time to deliver the curriculum.

Community Consultation and Information. The Principal will ensure that the school and Maori communities are consulted, on a regular basis, with regard to developing policies, plans and targets for improving the achievement of all students, and especially the Maori students.

Entry and Signpost Information. The Principal will ensure that appropriate entry and first year testing is completed and recorded, so that students needs can be identified. An on-going programme of assessment of student progress and achievement is to be completed and recorded. Student's progress and achievement will be measured in relation to the National Standards After One, Two and Three years at school and thereafter at the end of each year level.

Special Needs Courses. The Principal will ensure that extra resources, including parts of the SEG Grant, are used to provide effective programmes to address the needs of students with learning difficulties, via the school SENCO.

Gifted and Talented Students. The Principal will ensure that effective programmes are available to students at all levels who require special extension, via the school SENCO.

Reporting to Parents/Caregivers. The Principal will ensure that regular records of student progress and achievement are kept by staff. That quality information is shared with parents/caregivers on student's progress and achievement in relation to National Standards, reporting in plain language in writing twice a year.

Secondary Schooling. The Principal will ensure that students leaving Year 8 have a programme of guidance and information, to assist them and their parents to make informed choices about secondary schooling.

Curriculum Report: Prior to March each year, the Principal will prepare a Variance Report for the BOT, that includes details on:

- a. The analysis of student achievement levels, and the progress made by students.
- b. The achievement and progress of our Maori, Pasifika and students with special learning needs.
- c. The analysis of the Literacy and Numeracy levels, and the success or otherwise of any special initiatives to enhance student learning, or address barriers to learning.

Summary of linkage between Curriculum Delivery Policy, procedures and supporting documents

<i>Procedure</i>	<i>Supporting Documents</i>
Curriculum Reporting	Principal's report at BOT meetings Analysis of Variance Report Annual Summary of Our Achievements Report
Community Consultation and Information	Strategic Plan Documents Parent Newsletter, Facebook, School App RD4 Flyer/Pamphlet/ Website Curriculum Delivery Documents (available at school) Enrolment Pack Annual Programme for Reporting to Parents and Whanau
Entry and Signpost Information	Student Assessment Records on eTap Preparing for school procedure Reports
Special Needs/Gifted and Talented	Special Needs and abilities register (held by SENCO/on eTap) Gifted and Talented Procedure
Reporting to Parents/Caregivers	Student Assessment records Student's Goal Setting (on reports) Annual Programme for Reporting to Parents/Caregivers and Whanau
Procedures for Classroom programme plan and delivery	Gifted and Talented Procedure Tokomaru School Curriculum Delivery Document Special Needs and abilities register (held by SENCO/on eTap)

Related documents:

<i>Tokomaru School Curriculum Delivery Document (Curriculum Overview)</i>	<i>National Administration Guidelines</i>
<i>Tokomaru School Raising Standards Through Assessment guide</i>	<i>The New Zealand Curriculum (for English Medium Years 1-8)</i>

Reviewed: September 2017
Approved: December 2017

Reviewer: Sonia Mudgway
Next Review: September 2020

Approved by.....

Date:.....